



Greater Prince William Community Health Center

4379 Ridgewood Center Dr, Suite 102, Woodbridge, VA 22192
Phone: 703.680.7950 Fax: 703.680.7953

Position Description: Dentist

Direct Report: Medical Director

Position Description: The Dentist provides quality oral health care services to all patients, emphasizing the prevention and treatment of disease at the Greater Prince William Community Health Center. The role of a Dentist in a community health center setting is to respond to all peoples' need for accessible quality oral care regardless of socioeconomic status. The health conditions include common, complex and/or advanced orally related diseases needing continued supervision of the prescribed treatment plan. The Dentist practices independently and interdependently by collaborating with management, physicians, dental specialists, assistants, hygienists, and other health care providers.

Essential Functions:

1. Provides outpatient care in the Community Health Center, including securing health histories and pertinent information from patients, examinations of the teeth and oral structures, Interprets test results for diagnosis of problems, and performs agreed on dental procedures.
2. Develops an individualized plan of treatment for each patient, and explains the recommended treatment plan to each patient.
3. Provides emergency dental care, refers patients to dental specialists as appropriate, and refers patients to medical department for diagnosis and treatment of suspected medical problems.
4. Prescribes and/or dispenses medications to patients as indicated.
5. Implements dental practice in accordance with organizational policies, Federal guidelines, and ADA professional standards. Complies fully with approved infection control standards.
6. Supervises implementation of exposure control measures in the dental department.
7. Makes recommendations to the Executive Director regarding the employment, promotion, transfer, and discharge of all dental staff and directly conducts the implementation of all decisions relating to the employment of these staff members.
8. Specifies the responsibilities, authority, and working relationships among the dental staff including quality assurance directors, quality assurance coordinators, and any other dental or administrative positions involving the dental staff at his/her particular site.
9. Makes recommendations to the Medical Director regarding the purchase of equipment and supplies needed to provide patient care. Supervises the quality assurance activities of the health center that relate to the dental program including the dental practice guidelines.
10. Advises and assists the Executive Director in all financial matters of the dental practice and works to meet or exceed financial goals, including practice productivity.
11. Complies with documentation requirements of the performance improvement system and clinical tracking systems. Submits documentation required by the administration.
12. Supports outreach and educational projects operated by the organization and provides health consultation to community groups as occasions arise and schedules permit.
13. Participates in the marketing of the dental practice to the community.
14. Meets or exceeds all productivity expectations of the Executive Director. Participates in the development of the annual UDS reporting requirements to HRSA.

Qualifications, Education, and Experience:



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1. Doctor of Medical Dentistry (D.M.D. or Doctor of Dental Surgery (D.D.S.)
2. License to practice dentistry in the Commonwealth of Virginia.
3. Certification by the DEA and the Virginia Board of Pharmacy to prescribe, dispense, and administer controlled substances to patients.
4. Must be qualified in Basic Life Support techniques.

Employee's Signature

Date

Executive Director's Signature

Date